

VILLAGE OF OCTA Income Tax Dept. • P.O. Box 63 • Milledgeville, Ohio 43142  
TAX OFFICE PHONE (740) 948-2444

**REQUEST FOR EXTENSION OF TIME TO FILE INCOME TAX RETURN**

**An extension of time in which to file is not an extension of time in which to pay. All taxes are due by April 30, or four months after the end of the fiscal year.**

Extension requested until: \_\_\_\_\_

(Attach copy of IRS Request For Extension)

Reason for request: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and State: \_\_\_\_\_

Federal I.D. or Social Security Number(s): \_\_\_\_\_

Estimated amount of tax due: \$ \_\_\_\_\_

Estimate payments to date: \$ \_\_\_\_\_

Balance of tax due \$ \_\_\_\_\_

Application submitted by: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

EXTENSION REQUEST APPROVED UNTIL: \_\_\_\_\_

Approved By: \_\_\_\_\_  
VILLAGE OF OCTA INCOME TAX DEPT.

Copy to taxpayer: \_\_\_\_\_  
Date