

# VILLAGE OF LOUDONVILLE, OHIO

Form EQR

## EMPLOYER'S QUARTERLY RETURN OF TAX WITHHELD

Instructions on Reverse side of Taxpayer's Copy

Tax Rate: 1.75%

1. Taxable Earning paid all Employees subject to Loudonville, Ohio Village Income Tax

Number of Employees

2. **Actual** Tax withheld in quarter for Village Income Tax

3. Adjustment of Tax for prior quarter (see instructions)

4. Interest and Penalty

5. Total (include interest and penalty if due)

	Dollars	Cents
\$		
\$ .....		
.....		
\$		

I hereby certify that the information and statements contained herein are true and correct.

(Signed) \_\_\_\_\_

(Phone) \_\_\_\_\_

(Official Title) \_\_\_\_\_ / /

Owner, Partner, Member, President, Treasurer, Agent.

Date

THIS RETURN MUST BE FILED ON OR BEFORE THE DUE DATE AS SHOWN BELOW

MAKE CHECK OR MONEY ORDER PAYABLE TO:  
**LOUDONVILLE INCOME TAX**

**FOR PERIOD ENDING**

**DUE ON OR BEFORE**

**MAIL TO: VILLAGE OF LOUDONVILLE  
Income Tax Department  
P.O. Box 115  
Loudonville, Ohio 44842**

# INSTRUCTIONS FOR PREPARING AND FILING FORM EQR

## Who Must File:

Each employer within the Village of Loudonville, Ohio, who employs one or more persons is required to withhold the tax of one and three-quarters (1  $\frac{3}{4}$ ) percent from all compensation paid taxable employees age 18 and older at the time such compensation is paid, and to file Form EQR and remit tax to the Village Income Tax Dept. on or before the last day of the month next following the quarterly period in which the withholding deduction was made.

## Failure to File Return and Pay Tax:

Any taxpayer who shall fail or refuse to make any return or declaration required by the Ordinance, or any taxpayer who shall refuse to pay the tax imposed by the Ordinance, or any taxpayer who shall refuse to permit the Village Tax Commissioner to examine his books, or who shall knowingly make any incomplete, false or fraudulent return, or who shall attempt to avoid the payment of tax, shall be guilty of a misdemeanor and shall be fined not more than \$100 or imprisoned for not more than sixty (60) days, or both. The failure of any taxpayer to receive a return or declaration form shall not excuse him from making a return or declaration or from paying the tax.

## How to Prepare This Form:

- Line 1** - Enter total compensation PAID all taxable employees age 18 and older during quarter for which return is made. If no compensation was paid during the quarter, so indicate and return Form EQR .
- Line 2** - Enter total ACTUAL tax withheld from taxable employees during the quarter for VILLAGE OF LOUDONVILLE, OHIO INCOME TAX.
- Line 3** - To adjust current payment of actual tax withheld for underpayment or overpayment in previous quarter.
- Line 4** - Any returns postmarked after due date shall be assessed a penalty of 10% of the amount of tax, or \$10, whichever is greater. In addition, any tax remaining unpaid shall bear interest at the rate of 1% per month.