



Request for Sales or Use Tax Voluntary Disclosure Agreement (VDA)

A taxpayer is not required to reveal its identity in order to request a VDA. A representative may submit an anonymous request on the taxpayer's behalf. Alternately, a taxpayer may initiate its own request and provide the company name and other information on the appropriate lines

Representative name _____

Representative address _____

City _____ State _____ ZIP code _____

Email _____ Telephone _____ Fax _____

Company name _____

Company address _____

City _____ State _____ ZIP code _____

Email _____ Telephone _____ Fax _____

Type of VDA requested (check all that apply):

Sales tax Consumer's use tax Seller's use tax (out-of-state sellers only)

Type of business _____

Type of products or services sold in Ohio _____

Method of marketing products or services in Ohio _____

Any other nexus-creating activities in Ohio _____

Date activities began in Ohio _____ Has sales tax been collected? Yes No

If already registered for sales or use tax, provide registration number _____

Estimated sales tax liability _____ Estimated use tax liability _____

Do you have a direct pay or have you held a direct pay within the last 4 years?*

Yes No

If so, do you have an ability make a claim (or have made a claim) against the State of Ohio based on amounts erroneously paid to your vendors?

*The Department is not concerned about valid use based exemptions.

Yes No

Has the company been contacted by the Ohio Department of Taxation regarding a sales or use tax audit, enforcement action or otherwise?

Yes No

If yes, please describe nature of contact by the department _____

Signature _____ Date _____

Submit completed application to:
Ohio Department of Taxation
Sales & Use Tax Division
P.O. Box 530
Columbus, Ohio 43216-0530
OR
[E-mail: SalesVDA@tax.state.oh.us](mailto:SalesVDA@tax.state.oh.us)