

INSTRUCTIONS FOR COMPLETING RETURN

In accordance with Perrysville Village Ordinance #855, **all residents age 18 and older of the Village are required to file a tax return.**

Exempt from Village Tax: Military pay for active service in the armed forces, welfare payments Social Security, pensions, unemployment compensation, alimony. Interest, dividends and capital gains. Compensation to employed persons **under 18** years of age.

LINE 1. Complete the W-2 Summary Worksheet. Report the total gross wages on line 1 (attachment of W-2's required).

LINE 2 a. Business Income: Attach all applicable Federal Schedules or Returns to substantiate the profit or loss claimed. Deductions for commissions, subcontractors, etc. must be supported with copies of 1099's or a list with names, addresses, social security numbers and the amount paid to each.

NOTE: Business losses cannot be deducted from earned income shown on line 1.

b. Rental Income: Federal Schedule E must be attached.

LINE 3. a. Partial year liability - Show dates and reason.
b. Corporations - Reconciliation with Federal Return.
c. Employee Business Expense: Deduction limited to line 26 on Federal Schedule A; Federal Forms 2106 and Schedule A must be attached to support deduction.

LINE 4. a. Line 1 plus line 2, plus or minus line 3. **NOTE:** If line 2 is a loss, it may not be deducted from line 1.
b. Business return only - Complete Schedule Z.

LINE 5. Carry taxable income to line 5a, multiply by 1%. Show total tax on line 5.

LINE 6. a. Tax withheld by your employer and paid to Perrysville.
b. .5% maximum deduction as computed on W-2 Summary Worksheet. If you are a Perrysville resident and your income is earned in and taxed to another city, do not enter taxes in excess of .5%, per W-2.

LINE 7. Subtract line 6 credits from line 5 tax.

LINE 8. Amount you have on your account to apply to the tax due.

LINE 9. Tax due: Carry to line 11 if filed by due date.

LINE 10. a. For a return filed after due date: A penalty of 10% of the tax due (Minimum of \$25.00) or \$25.00 for failure to file on time if no tax is due.
b. Interest will be assessed at 1.0% per month, 12% per annum.

LINE 11. Enter amount due. PAYMENT MUST ACCOMPANY RETURN. If tax due is under \$2.00 - no payment is required but return must still be filed. PLEASE DO NOT STAPLE CHECKS TO RETURN.

LINE 12. Overpayment: a. Can be credited to next year's tax liability: Carry to line 16.
b. Refund of overpayment (\$2.00 minimum). Proper attachments required.

NOTE: Declaration is required if the estimated tax is expected to exceed \$50.00 and must be filed within 120 days of becoming liable.

LINE 13. Estimated gross income before payroll deductions and/or estimated net profits multiplied by 1%.

LINE 14. See line 6 of Final Return instructions.

LINE 15. Estimated tax less applicable credits.

LINE 16. 2007 overpayment may be applied to estimated tax due.

LINE 17. Balance.

LINE 18. 2008 first quarter payment.

LINE 19. This is the amount you must pay with this return.

Please sign return.

Hints to Improve Accuracy

1. Do not use school tax as a credit on your village tax return.
2. File on or before April 15.
3. Be sure to attach all supporting schedules.

Extensions of Time to File - Extensions must be requested by submitting a copy of Federal Extension which must be postmarked by the due date. Automatic extensions from the Internal Revenue Service are not recognized by the Village of Perrysville.

Under Authorization of Section 5747.18 of the Ohio Revised Code, the Village of Perrysville may have obtained information from the Ohio Department of Taxation that you filed an Ohio Income Tax Return.