

1. Taxable Earnings paid all employees subject to Byesville Village Income Tax
2. Actual Tax Withheld in Period for Village Income Tax
3. Adjustment of Tax for Prior Period
4. Interest and Penalty

TOTAL

	Dollars	Cents
\$		
\$		
\$		
\$		
\$		

I hereby certify that the information and statements contained herein are true and correct.

(Signed) \_\_\_\_\_

(Official Title) \_\_\_\_\_  
Date

THIS RETURN MUST BE FILED ON OR BEFORE THE DUE DATE SHOWN BELOW. MAKE CHECK OR MONEY ORDER PAYABLE TO:

**BYESVILLE INCOME TAX DEPARTMENT**

FOR PERIOD ENDING

DUE ON OR BEFORE

MAIL TO: VILLAGE OF BYESVILLE  
Income Tax Department  
P.O. Box 8  
Byesville, Ohio 43723  
(740) 685-3337

Notify Income Tax Department promptly of any change in ownership or name and address shown above

### INSTRUCTIONS FOR PREPARING AND FILING

#### Who Must File:

Each employer within the Village of Byesville, Ohio who employs one or more persons is required to withhold the tax of one percent (1%) from all compensation paid taxable employees at the time such compensation is paid, and to file Form EQR and remit tax to the Village Income Tax Dept. on or before the last day of the month next following the quarterly period in which the withholding deduction was made.

#### Failure to File Return and Pay Tax:

Any taxpayer who shall fail or refuse to make any return or declaration required by the Ordinance, or any taxpayer who shall refuse to permit the Village Clerk to examine his books, or who shall knowingly make any incomplete, false or fraudulent return, or who shall attempt to avoid the payment of tax, shall be guilty of a misdemeanor and shall be fined not more than \$500 or imprisoned for not more than sixty (60) days, or both. The failure of any taxpayer to receive a return or declaration form shall not excuse him from making a return or declaration or from paying the tax.

#### How to Prepare This Form:

Line 1 – Enter total compensation PAID all taxable employees during quarter for which return is made. If no compensation was paid during the quarter, so indicate and return Form EQR.

Line 2 – Enter total ACTUAL tax withheld from taxable employees during the quarter for VILLAGE OF BYESVILLE, OHIO – INCOME TAX.

Line 3 – To adjust current payment of actual tax withheld for underpayment or overpayment in previous quarter.