

## Instructions for Transporter Schedule of Deliveries

TR 2-1  
Rev. 12/15

Insert in the appropriate box your company name, TIN (FEIN/SSN), Ohio account number and period (MM/YYYY).

### Schedule of Deliveries

This schedule provides detail of each delivery included on the transporter return. Prior to recording the information requested in columns 1-13, you should organize your records as follows:

**Schedule 14 A** – Total gallons loaded at an Ohio terminal or bulk plant and delivered to another state.

**Schedule 14 B** – Total gallons loaded at an out-of-state terminal or bulk plant and delivered to Ohio.

**Schedule 14 C** – Total gallons loaded at an Ohio terminal or bulk plant and delivered to Ohio.

### Schedule Type

Check the appropriate schedule type from the description above. Each delivery of fuel must be listed on a separate line and a separate schedule submitted for each schedule type.

### Product Type

Check the appropriate product type. **IMPORTANT** – All No. 1 distillate products that are “dyed,” regardless of their name, are to be reported under product type **LD (Low Sulfur Dyed Diesel)** or **HD (High Sulfur Dyed Diesel)**. All No. 1 distillate products that are “undyed” (this includes **AVJET** fuel), regardless of their name, are to be reported under product type **KO (Kerosene)**. Biodiesel products – regardless of blends – are to be reported under product type **CD (Clear Diesel)**. Ethanol is to be reported product type **GA (Gasoline)**. A separate schedule for each product type is required to be completed and filed.

### Column Instructions

- Column 1 **Required** – Enter the name of the consignor / person hiring the carrier.
- Column 2 **Required** – Enter the consignor / person hiring the carrier TIN (FEIN/SSN).
- Column 3 **Required** – Enter the seller’s name.
- Column 4 **Required** – Enter the seller’s TIN (FEIN/SSN).
- Column 5 **Required** – TCN (Terminal Control Number) or city and state.
- Column 6 **Required** – Delivered to / destination (name, TIN (FEIN/SSN), TCN or city and state).
- Column 7 **Required** – Enter the mode of transport. Use one of the following letters: **J** = Truck, **R** = Rail, **B** = Barge, **S** = Ship, **PL** = Pipeline, **BA** = Book Adjustment, **GS** = Gas Station, **PR** = Production.
- Column 8 **Required** – Document date – the date the product was delivered.
- Column 9 **Required** – Enter the document number identifying the fuel. In the case of the fuel being received from a terminal, use the bill of lading (shipping document) number. For fuel received from a bulk plant, use the invoice number.
- Column 10 **Optional** – Enter the **net** gallons delivered.
- Column 11 **Required** – Enter the **gross** gallons delivered (tax is based on gross gallons).