



Ohio Motor Fuel Tax Refund Claim for Transit Buses

(See instructions on back to complete this form.)

Period _____ to _____ (must be filed within 365 days)

Name of claimant _____ Refund account number _____

Company ID (FEIN/SSN) _____ E-mail _____

Address _____ City _____ State _____ ZIP _____ Update address

Telephone _____ Fax _____

Inventory:

1. Opening (physical) inventory tax-paid motor vehicle fuel	
2. Total gallons of tax-paid motor vehicle fuel purchased during the period shown on the accompanying invoices or receipts (see instructions).....	
3. Closing (physical) inventory tax-paid motor vehicle fuel	
4. Total gallons tax-paid motor vehicle fuel available (line 1 plus line 2 minus line 3)	

Usage:

5. Total gallons tax-paid motor vehicle fuel sold to others	
6. Total gallons tax-paid motor vehicle fuel consumed in vehicles other than qualified transit buses	
7. Total gallons tax-paid motor vehicle fuel consumed in transit buses while operating in a nonqualifying manner (see instructions)	
8. Total gallons tax-paid motor vehicle fuel consumed off the public highways of this state (attach schedule of usage) _____ @ applicable tax rate	\$
9. Total gallons tax-paid motor vehicle fuel consumed in a refundable manner by qualified transit buses (attach schedule of usage) _____ @ applicable tax rate	\$
10. Total refund requested (line 8 plus line 9)	\$

I declare under penalties of perjury that this claim (including all accompanying schedule and statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete.

Name (please print) Signature

Title Date Telephone number

Send claim to the Ohio Department of Taxation, Motor Fuel Tax Refund Unit, P.O. Box 530, Columbus, OH 43216-0530. Contact the Motor Fuel Refund Unit at (855) 466-3921 with any questions.

Motor Fuel Refund Instructions

Note: No refund shall be authorized under Ohio Revised Code 5735.142 for any single refund claim of less than 100 gallons. **All motor fuel listed must be rounded to the nearest whole gallon. For current tax rates, go to tax.ohio.gov.**

Period covered by the claim: Enter both the beginning and ending dates covered by this claim. This refund claim must be filed within 365 days from the date of fuel purchased.

Inventory

- 1. Opening Inventory:** List the gallons of tax-paid fuel in the ending inventory as reported on your prior refund claim, less any fuel that is in that inventory that was not purchased within 365 days from the date this claim will be filed. If this is your first claim, or your previous claim's ending inventory is past 365 days from the date this claim will be filed, you can only report the tax-paid fuel in bulk storage purchased within the past 365 days. (All motor fuel listed must be rounded to the nearest whole gallons.)
- 2. Fuel Purchased:** Enter the total number of gallons of tax-paid motor vehicle fuel purchased during the period covered by this claim. Evidence of fuel purchase, such as fuel invoices, cash receipts, credit card receipts, or any other document that contains the name and address of the seller, name of the purchaser, date of purchase, type of fuel, the number of gallons purchased, and the purchase price, must be submitted with this claim.
- 3. Closing Inventory:** Enter the total gallons of all tax-paid motor vehicle fuel on hand (in bulk storage), ending on the date of this claim. If none, enter zero.
- 4. Fuel Available:** Enter the total gallons of all tax-paid fuel that was available for use during the period covered by this claim (line 1 plus line 2, minus line 3). The total of lines 5 through 9 must be equal to the line 4 amount.

Usage

- 5. Fuel Sold to Others:** Enter the total number of gallons of tax-paid motor vehicle fuel (included in line 4) that was sold from bulk storage to others.
- 6. Consumed in Vehicles Other than Qualified Transit Buses:** Enter the total number of gallons of tax-paid motor vehicle fuel (included in line 4) consumed in vehicles other than qualified transit buses upon the public highways of this state; i.e., towing equipment, cars, etc.
- 7. Consumed in Non-Qualifying Manner:** Enter the total number of gallons of tax-paid motor vehicle fuel consumed in transit buses operating as shared-ride taxi services, carpools, vanpools, jitney services, school bus transportation or charter or sightseeing services.
- 8. Consumed Off the Highway:** Enter the total number of gallons of tax-paid motor vehicle fuel that was consumed off the highway; i.e., shop-cleaning stationary engines, etc. The gallonage shown on this line is refundable at the full current tax rate. Both the gallonage and money must be reported. A complete and accurate record of such usage must be submitted with this claim. For the current motor fuel tax rate, please visit our website, tax.ohio.gov.
- 9. Consumed in Qualified Transit Buses:** Enter the total number of gallons of tax-paid motor vehicle fuel consumed by qualified transit buses operated for public transit or paratransit service on a regular and continuing basis within the state. The gallonage report on this line is refundable at the full current tax rate per gallon minus \$0.01 per gallon not refundable for fuel consumed on public highways. Both the gallonage and money value must be reported. A complete and accurate record of such usage must be submitted with this claim.
- 10.** Enter the net amount of this claim (line 8 plus line 9). This is the amount to be refunded.