



**Department of
Taxation**

P.O. Box 530
Columbus, OH 43216-0530

MF 2-1
Rev. 11/08

Licensed Dealer's Schedule of Receipts

Dealer's Name	FEIN	Schedule Type	Month/Year
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Schedule Type

1. Received tax paid
2. Received from other licensed dealers tax unpaid
3. Imported into Ohio

Product Type (check one)

- | | |
|--|--|
| <input type="checkbox"/> 65 Gasoline | <input type="checkbox"/> 226 High sulfur diesel (dyed) |
| <input type="checkbox"/> 142 Kerosene | <input type="checkbox"/> 227 Low sulfur diesel (dyed) |
| <input type="checkbox"/> 160 Diesel fuel (clear) | <input type="checkbox"/> Other products |

(1) Carrier Name	(2) Carrier FEIN	(3) Mode	(4) State of Origin Sched 3 Only	(5) Acquired From	(6) Seller's FEIN	(7) Date Received	(8) Document Number	(10) Gross Gallons
Total gallons								

Instructions for Licensed Dealer Schedule of Receipts

This schedule provides detail in support of the amount(s) shown as receipts on the licensed dealer's reconciliation reports. Insert in the appropriate box your company name, FEIN and month/year (mm/yyyy format) of the report.

Each receipt of fuel **must** be listed on a separate line. LIKE SUPPLIERS **MUST BE GROUPED TOGETHER BY FEIN AND A GALLONAGE SUBTOTAL BY SUPPLIER MUST BE PROVIDED**. GALLONS REPORTED ON SCHEDULE 3 **MUST BE SUBTOTALLED BY STATE**.

Schedule Type

Insert the **schedule type** number (from the face of the schedule) in the appropriate box. A separate schedule must be submitted for each schedule type.

Product Type

On the face of the schedule, place a mark next to the **product type** being reported on the schedule. IMPORTANT – All No. 1 distillate products that are “**dyed**,” regardless of their name, are to be reported under product code No. **226** (high sulfur diesel – dyed) or No. **227** (low sulfur diesel – dyed). All No. 1 distillate products that are “**undyed**” (this includes **AVJET** fuel), regardless of their name, are to be reported under product code **142** (kerosene). Biodiesel products - regardless of blends - are to be reported as Clear Diesel, product type **160**. Ethanol is to be reported as Gasoline, product type **65**. A separate schedule for each product type is required to be completed and filed.

Special Instructions

Stationary Transfer – Transfer of ownership of reportable product from one dealer to another dealer within a bulk plant must be reported. If ownership of product is transferred to you within a bulk plant, you must report the receipt on the **receipts** schedule. List the mode of transport as **ST**.

Book Adjustment – Transfers within a bulk plant from one product to another must be accounted for on the **receipts** schedule. Book adjustments can only

be listed on Schedule 2 (for the receipt) and Schedule 6 (for the disbursement). List on Schedule 6 where the product is being transferred to; list on Schedule 2 where the product is being transferred from. FEIN's do not need to be provided in column 6 for book adjustment transactions. List the mode of transport as **BA**.

Column Instructions

- | | |
|-----------|---|
| Column 1 | Enter the name of the company that transports the fuel. |
| Column 2 | Enter the FEIN of the company that transports the fuel. |
| Column 3 | Enter the mode of transport. Use one of the following letters: J =Truck; R =Rail; B =Barge; P =Pipeline; S =Ship; ST =Stationary Transfer; BA =Book Adjustment |
| Column 4 | This column only needs completed for Schedule Type 3, Gallons Imported Into Ohio. For Schedule 3 reporting, you must provide the two-letter abbreviation for the state of origin. Leave the column blank for Schedules 1 and 2. |
| Column 5 | Enter the name of the Ohio licensed dealer you acquired the fuel from. If you imported the fuel into Ohio yourself, list your own name. |
| Column 6 | Enter the seller's FEIN. This is REQUIRED in ALL instances except book adjustments. |
| Column 7 | Enter the date the fuel was received (use mm/dd/yy format). |
| Column 8 | Enter the document number identifying the fuel. In the case of fuel received from a terminal, use the bill of lading (shipping document) number. For fuel received from a bulk plant, use the invoice number. |
| Column 10 | Enter the gross gallons received. |