



## Preparer Request for Exclusion from Electronic Filing Requirement for Personal Income Tax

This completed form is a request to be excluded from the requirement to transmit tax returns electronically as outlined in Ohio Revised Code section 5747.082. Required tax preparer information and reasons supporting the request must be outlined below.

Please complete all questions on this form to prevent your request from being returned as incomplete and denied.

1. Name of your tax preparation business \_\_\_\_\_
2. Contact person name and phone number \_\_\_\_\_
3. Business address \_\_\_\_\_
4. Preparer's PTIN (if self employed, enter your Social Security number) \_\_\_\_\_
5. Enter your EIN \_\_\_\_\_
6. How many original returns did your firm or business prepare for the last two tax years? State tax year and quantity of original returns. \_\_\_\_\_
7. Outline in detail the reasons for this request

Firm or tax preparer responsible party \_\_\_\_\_ Date \_\_\_\_\_

**For tax department use only. Do not complete information below this line.**

Tax Commissioner – Approved / Denied \_\_\_\_\_ Date \_\_\_\_\_

Notes \_\_\_\_\_

Please mail this form (completed in its entirety) to: **Ohio Department of Taxation  
Attention: Jennifer Holley  
Electronic Filing Unit  
4485 Northland Ridge Blvd.  
Columbus, OH 43229**