



The Ohio Department of Taxation Enforcement Division Recommendation for Agent Recognition or Commendation

The Enforcement Division has a long-standing tradition of prompt and professional service. We look forward to hearing from those we serve about the performance of services by our employees. If you feel the circumstances warrant, please provide the information requested below. Thank you for taking time to make positive comments about the service you received or observed.

Please mail or fax (614) 752-1953

**The Ohio Department of Taxation
Enforcement Division
4485 Northland Ridge Blvd.
Columbus, OH 43229**

Name of Enforcement Division employee (if known) _____

Date and time of the incident _____

Location (*please describe where the employee's action occurred, including county and district, especially if the name of the employee is not known*) _____

Please provide a full account of your commendation or our enforcement division employee. If additional space is required, please use the reverse side of the form.

Although you may wish to remain anonymous, we would certainly like to know who was so thoughtful to take the time to contact us. The employee and his supervisor or chief will be informed of your commendation, and it will be reflected in his/her personnel file. Sometimes we may need to obtain additional information.

May we contact you? Yes No

Your name _____

Address _____

City/state/ZIP code _____

Daytime telephone number _____ Evening telephone number _____

Email address _____

Signature _____