



Department of
Taxation

PO Box 182048
Columbus, OH 43218-2048
tax.ohio.gov

Title Transfer Review Program
YOUR IMMEDIATE ACTION IS REQUIRED

NAME
ADDRESS
CITY, ST, ZIP

Date:
Contact ID:

RE: Case #:
Purchase Date:
Purchaser:

Title #:
Serial/VIN #:
Year:
Make:
Model:

As required by law, the [Ohio Department of Taxation](#) is conducting a review of [Motor Vehicle title transfers](#). Our records indicate you transferred the above title to Buyer's name.

As part of this review, you are required to provide us with documentation that verifies the purchase price paid by the buyer. Please complete and return the [questionnaire](#) on the reverse side of this letter or fill it out online at [tax.ohio.gov](#) through the [Self Help Library](#). Providing the requested information will assist the [Ohio Department of Taxation](#) in determining if the correct price has been reported and if the correct amount of [sales and use tax](#) has been paid.

Please return the [questionnaire](#) by Month 00, 2016.

Any false representation of the price would be in violation of [Ohio Revised Code section 2921.13](#). Violation of this section is punishable by a fine of up to \$1,000 or six (6) months imprisonment, or both.

Compliance Division
Email: Vehicle.Group@tax.state.oh.us
Phone: 1-888-405-4039
Fax: 1-206-984-2940
TTY/TDD: 1-800-750-0750

TTST0001

1 of 2

Month 00, 2016

Contact ID:

Case #:

Questionnaire Regarding Title Transfer

1. Did you receive any money (cash, check, or money order) from the buyer?
_____ **Yes**, amount of money received from the buyer: \$ _____
_____ **No** (Proceed to Question 2.)

2. Was the balance of your loan assumed by the buyer?
_____ **Yes**, amount of your loan that was assumed by the buyer
(Do not include the amount from line 1) \$ _____
_____ **No** (Proceed to Question 3.)

3. Did you trade vehicles with the buyer or receive any other services or property?
_____ **Yes** (Proceed to Questions 3a. and 3b.)
_____ **No** (Proceed to Question 4.)

3a. If you traded vehicles, describe the vehicle that you received from buyer.
_____ Year _____ Make _____ Model
What was the value of the vehicle you received? \$ _____

3b. If you traded any other service or property, please describe:

What was the value of this service or property? \$ _____

4. Total amount of lines 1-3: \$ _____

Were there any other circumstances involved in the transfer of the title? If yes, please describe (e.g. gift, won in a raffle, [order in bankruptcy](#))

Daytime phone number: _____
Email: _____

I declare under penalties of perjury, that this [questionnaire](#) has been examined by me and to the best of my knowledge and belief is true, correct, and complete.

Signature Date