



Department of  
Taxation

## **2015 Ohio Individual Income and School District Income Taxes – Full payment has not been received**

You are receiving this email because the Ohio Department of Taxation's (ODT) records show that this email address was provided when filing a 2015 Ohio individual income tax return (Ohio form Universal IT 1040) and a 2015 Ohio school district income tax return (Ohio form Universal SD 100) where the Total Amount Due as reported on the Ohio tax returns has **not** been paid in full. These payments were due on 4/18/2016. Any payments made after that date may be subject to interest and penalties. Please use one of the payment options listed below to satisfy your unpaid balance due.

To verify the unpaid balance due, please click the link below and then click on the "Login". If you have not already registered for ODT's Online Services, you will need to do so to access your account.

[http://www.tax.ohio.gov/ohio\\_individual/individual/filefaster.aspx](http://www.tax.ohio.gov/ohio_individual/individual/filefaster.aspx)

**Note:** If the email address receiving this notification is a common email address utilized by a tax preparer to file Ohio tax returns for multiple taxpayers (e.g. clients, family members, friends, etc.), please note that we do not expect the tax preparer to coordinate the taxpayer's payment of the unpaid balance due. Taxpayers will also be mailed a non-remittance billing notice to the address listed on their Ohio tax returns that provides instructions for taxpayers to pay their unpaid balance due.

### **OPTIONS TO PAY THE UNPAID BALANCE DUE:**

#### **OPTION 1 - Pay Online (electronic check or credit card\*)**

- Go to our home page at tax.ohio.gov and click "Pay On-Line" or use this link to access [http://www.tax.ohio.gov/ohio\\_individual/individual/filefaster.aspx](http://www.tax.ohio.gov/ohio_individual/individual/filefaster.aspx)
- Click "Ohio ePayment"
  - Enter User ID and Password. If you have not previously registered for this service, click "Register".
- Once you are logged into Online Services, you will see a dashboard displaying tax returns on file where you may view your 2015 Ohio tax return information. You may also view previous payments made under the View/Make Payment option on the left menu.

#### **OPTION 2 - Pay by Telephone (credit card only\*)**

- Call 1-800-272-9829
- Select State Taxes (option 2)
- Enter jurisdiction code 6446
- Select one of the following:
  - State of Ohio Individual Income Tax Billing Notice Payment (option 3)
  - State of Ohio School District Income Tax Billing Notice Payment (option 4)
- Enter Social Security Number and first three letters of last name

- Enter one of the following:
  - Notice ID 4001 for Income Tax
  - Notice ID 7001 for School District Income Tax
- Enter Tax Year 2015

*\*Note: Payments made by electronic check are free. There is a convenience fee of 2.5% or \$1.00 (whichever is greater) for processing credit card payments. The State of Ohio does not receive any portion of this fee.*

**OPTION 3 - Pay by Paper Check**

- Write a check for each balance due and include a completed [2015 Ohio IT-40P payment coupon](#) and [2015 Ohio School District SD-40P coupon](#).
- Mail your check and payment coupon to the address listed on the coupon.

Failure to pay your Ohio and School District income taxes will result in further collection action that may subject you to interest and penalties as prescribed by Ohio law. ODT is not authorized to set up a payment plan.

- The interest rate on any unpaid tax due in 2016 is 3%.
- Late payment penalty is double the interest.

If you wish to contact an ODT representative, call 1-888-405-4091 or visit [tax.ohio.gov](http://tax.ohio.gov) and select [E-mail Us](#) under the contact tab. **Do not reply to this email.** This is an automated notification, which is unable to receive replies.