

## Minimum Schedule Requirements for Motor Fuel Dealer report

The following document has been designed to assist those filers who will be remitting a Motor Fuel Dealer report. The matrix below details the minimum required data elements for each Schedule Type. Taxation encourages filers to complete each schedule with all information, if available. Failure to provide the minimum required fields may results in processing delays and the application of late filing fees.

### Motor Fuel Dealer Report-Receipt Schedules(required fields):

|   | <u>Schedule 1(Tax Paid Receipts):</u> | <u>Schedule 2(Receipts from Ohio dealers, Tax Unpaid):</u> | <u>Schedule 3(Imports into Ohio, Tax Unpaid):</u> | <u>Schedule 4(Production):</u> |
|---|---------------------------------------|--|---|--------------------------------|
| <b>Seller Name:</b>                         |                                       | X  |   |                                |
| <b>Seller TIN(FEIN/SSN):</b>                |                                       | X  |   |                                |
| <b>Carrier Name:</b>                        |                                       | X  | X   |                                |
| <b>Carrier TIN(FEIN/SSN):</b>               |                                       | X  | X   |                                |
| <b>Origin TCN or City &amp; State:</b>      | X                                     | X  | X   |                                |
| <b>Destination TCN or City &amp; State:</b> |                                       | X  | X   |                                |
| <b>Document Date:</b>                       | X                                     | X  | X   |                                |
| <b>Document Number:</b>                     | X                                     | X  | X   |                                |
| <b>Mode:</b>                                | X                                     | X  | X   | X                              |
| <b>Net Gallons:</b>                         |                                       |  |   |                                |
| <b>Gross Gallons:</b>                       | X                                     | X  | X   | X                              |
| <b>Billed Gallons:</b>                      |                                       |  |   |                                |

**Motor Fuel Dealer Report-Disbursement Schedules(required fields):**

|                                  | <u>Schedule 5AD(Sales to Retail Stations in Ohio):</u> | <u>Schedule 5(Fuel distributed or used in a taxable manner, not included on Schedule 5AD):</u> | <u>Schedule 6(Sold without tax to other Ohio Dealers):</u> | <u>Schedule 7(Exported out of Ohio):</u> | <u>Schedule 8(Sold to US Government):</u> | <u>Schedule 10(Sold or used for other non-taxable purposes):</u> | <u>Schedule 10B(Sold to propel aircraft):</u> |
|----------------------------------|--|--|--|--|---|--|---|
| Buyer Name:                      | X  |  | X  |  |   |  |   |
| Buyer TIN(FEIN/SSN):             | X  |  | X  |  |   |  |   |
| Buyer ODT Account Number:        | X  |  |  |  |   |  |   |
| Carrier Name:                    | X  |  | X  | X  |   |  |   |
| Carrier TIN(FEIN/SSN):           | X  |  | X  | X  |   |  |   |
| Origin TCN or City & State:      | X  |  | X  |  |   |  |   |
| Destination TCN or City & State: | X  |  | X  | X  |   |  |   |
| Date Shipped:                    | X  | X  | X  | X  | X   | X  | X   |
| Document Number:                 | X  | X  | X  | X  | X   | X  | X   |
| Mode:                            | X  | X  | X  | X  | X   | X  | X   |
| Net Gallons:                     |  |  |  |  |   |  |   |
| Gross Gallons:                   | X  | X  | X  | X  | X   | X  | X   |
| Billed Gallons:                  |  |  |  |  |   |  |   |

**Motor Fuel Dealer Report-Transporter Schedules(required fields):**

|  | <u>Schedule 14A(Total gallons loaded at an Ohio Terminal or Bulk Plant and delivered to another state):</u> | <u>Schedule 14B(Total gallons loaded at an out-of-state Terminal or Bulk Plant and delivered to Ohio):</u> | <u>Schedule 14C(Total gallons loaded at an Ohio Terminal or Bulk Plant and delivered to Ohio):</u> |
|--|---|--|--|
| Consignor Name(Person hiring the Carrier): | X   | X  | X  |
| Consignor TIN(FEIN/SSN):                   | X   | X  | X  |
| Seller Name:                               | X   | X  | X  |
| Seller TIN(FEIN/SSN):                      | X   | X  | X  |
| Origin TCN or City & State:                | X   | X  | X  |
| Delivered to Name(Buyer):                  | X   | X  | X  |
| Destination TCN or City & State:           | X   | X  | X  |
| Document Date:                             | X   | X  | X  |
| Document Number:                           | X   | X  | X  |
| Mode:                                      | X   | X  | X  |
| Net Gallons:                               |   |  |  |
| Gross Gallons:                             | X   | X  | X  |

**Motor Fuel Dealer Report-Inventory Schedules(required fields):**

|                          | <b><u>Schedule 15C(Inventory):</u></b> |
|--------------------------|--|
| <b>Inventory Type:</b>   | X                                      |
| <b>Product Type:</b>     | X                                      |
| <b>Bulk Plant Name:</b>  |  |
| <b>Bulk Plant City:</b>  |  |
| <b>Bulk Plant State:</b> |  |
| <b>Net Gallons:</b>      |  |
| <b>Gross Gallons:</b>    | X                                      |